

## COMPUTER SYSTEMS INTEGRATION LTD

### DATA PROCESSING COMPLIANCE STATEMENT

This Statement describes the processing of personal data that Computer Systems Integration Ltd ("CSI") will perform on behalf of Client (s)

<b>Subject matter of the processing</b>	The processing of personal data to the extent necessary for the provision of the Managed Services; Services; and/or Product set out in the Statement of Work ("SOW").
<b>Duration of the processing</b>	The duration of the processing of personal data by the processor under the SOW is the period of the SOW and the longer of such additional period as: (i) is specified in any provisions of the SOW regarding data retention; and (ii) is required for compliance with law.
<b>Nature of the processing</b>	Such processing as is necessary to enable the processor to comply with its obligations and exercise its rights under the SOW, including collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.
<b>Purpose of the processing</b>	The performance of the processor's obligations and exercise of its rights under the SOW, including the performance of functions required or requested by the controller for the controller's compliance with its statutory and/or contractual obligations.
<b>Personal data types</b>	Personal data provided to the processor by or on behalf of the controller, including personal data provided directly to the processor by a data subject or third party: (i) on the instruction or request of the controller; or (ii) on the request of the processor where the processor is legally required to make such request. The personal data processed under the SOW will include (depending on the scope of services provided): name, home address, correspondence address, date of birth, gender, nationality, shareholder reference number, employee number, employee payroll ID, national insurance or other national identity number, passport number, email address, telephone number, fax number, bank account details, power of attorney details.
<b>Categories of data subjects</b>	Personal data related to individuals associated with the controller (including its past, current, and future customers, suppliers, shareholders, directors, officers, employees, agents, and contractors).
<b>Obligations and rights of the controller</b>	As set out in the SOW.